

**ARIZONA WESTERN COLLEGE****SYLLABUS****TVP 250 VIDEO POST PRODUCTION**Credit Hours: 3 Lecture: 2 Lab: 2

PREREQUISITES: TVP 125 and TVP 225

COURSE DESCRIPTION

Familiarizes students with theory and principles of editing and the use of non-linear editing systems. It gives the students the opportunity to perform the functions of an editor using a computer based non-linear editing system.

1. COURSE GOAL

Introduction to the principles and techniques of editing, and the use of non-linear editing system

2. OUTCOMES

Upon satisfactory completion of this course, students will be able to:

- 2.1 understand the structure and flow of an editing project.
- 2.2 demonstrate knowledge of basic editing and production techniques.
- 2.3 discuss different types of editing including assemble, insert, linear and non-linear.
- 2.4 complete and editing project using non-linear editing software.

3. METHODS OF INSTRUCTION

- 3.1 Lectures
- 3.2 Laboratory exercises
- 3.3 Homework assignments
- 3.4 Videotapes and other multimedia materials

4. LEARNING ACTIVITIES

- 4.1 Reading assignments will be made in the text and other materials as provided by the professor. The professor and the students will discuss the subject matter with the assistance of appropriate audiovisual and multimedia aids.
- 4.2 Laboratory exercises on a non-linear editor
- 4.3 Participate in short quizzes
- 4.4 Complete editing projects

5. EVALUATION

- 5.1 Homework assignments
- 5.2 Participation in lab sessions and completion of lab assignments
- 5.3 Quizzes and editing projects

The grading will be based on the following percentages.

Homework assignments		15%
Lab assignments	45%	
Quizzes		10%
Mid-term Project	15%	
Final Project		15%

6. STUDENT RESPONSIBILITIES

- 6.1 Under AWC policy, students are expected to attend every session of class in which they are enrolled.

- 6.2 If a student is unable to attend the course or must drop the course for any reason, it will be the responsibility of the student to withdraw from the course. Students who are not attending as of the 45<sup>th</sup> day of the course will be withdrawn by the instructor. If the student does not withdraw from the course and fails to complete the requirements of the course, the student will receive a failing grade.
- 6.3 Americans with Disabilities Act Accommodations: Arizona Western College provides academic accommodations to students with disabilities through AccessABILITY Resource Services (ARS). ARS provides reasonable and appropriate accommodations to students who have documented disabilities. It is the responsibility of the student to make the ARS Coordinator aware of the need for accommodations in the classroom prior to the beginning of the semester. Students should follow up with their instructors once the semester begins. To make an appointment call the ARS front desk at (928) 344-7674 or ARS Coordinator at (928) 344-7629, in the College Community Center (3C) building, next to Advising.
- 6.4 Academic Integrity: Any student participating in acts of academic dishonesty including, but not limited to, copying the work of other students, using unauthorized “crib notes”, plagiarism, stealing tests, or forging an instructor’s signature—will be subject to the procedures and consequences outlined in AWC’s Student Code of Conduct.
- 6.5 Test and Notebooks: Students are required to obtain the class materials for the course. The text for this class is “Adobe Premiere Pro CS6 Classroom in a Book”.
- 6.6 Arizona Western College students are expected to attend every class session in which they are enrolled. To comply with Federal Financial Aid regulations (34 CFR 668.21), Arizona Western College (AWC) has established an Attendance Verification process for “No Show” reporting during the first 10 days of each semester. Students who have enrolled but have never attended class may be issued a “No Show” (NS) grade by the professor or instructor and receive a final grade of “NS” on their official academic record. An NS grade may result in a student losing their federal financial aid. For online classes, *student attendance in an online class is defined as the following* (FSA Handbook, 2012, 5-90):
- Submitting an academic assignment
  - Taking an exam, an interactive tutorial or computer-assisted instruction
  - Attending a study group that is assigned by the school
  - Participating in an online discussion about academic matters
  - Initiating contact with a faculty member to ask a question about the academic subject studied in the course