

ARIZONA WESTERN COLLEGE
SYLLABUS

TVP 125 TELEVISION PRODUCTION 1
Credit Hours: 4 Lec 3 Lab 2

PREREQUISITE: None

COURSE DESCRIPTION

Introduces theory, basic techniques, and equipment for television production and provides an overview of the process from script to postproduction in the field and studio. Course includes lab sessions to design, shoot, and edit film productions.

1. COURSE GOALS

- 1.1 A general understanding of requirements in the stages of production (pre-production, production and post-production).
- 1.2 An introductory experience of the various roles and collaborative responsibilities of a production crew.
- 1.3 Practical experience in studio and field production, including operation of video cameras, lighting, microphones and recorders.
- 1.4 Familiarity with technical terminology and filming protocol.

2. OUTCOMES

Upon satisfactory completion of this course, students will be able to:

- 2.1 students will learn the procedures to plan, shoot and edit a television production.
- 2.2 students will acquire technical skills for a variety of professional equipment.
- 2.3 students will learn about career opportunities.

3. METHODS OF INSTRUCTION

- 3.1 Lecture
- 3.2 Discussion
- 3.3 Workshop and lab experience in the studio and in the field
- 3.4 Tours of local T.V. studios
- 3.5 Critiques of projects
- 3.6 Group interaction
- 3.7 Textbook

4. LEARNING ACTIVITIES

- 4.1 Using lighting, video and editing equipment
- 4.2 Critiquing T.V. studios and equipment
- 4.3 Role-playing the responsibilities of the production crew
- 4.4 Editing footage of programs
- 4.5 Designing a final project to incorporate the stages of production

5. EVALUATION

- 5.1 Lab
- 5.2 Exams (four)
- 5.3 Written assignment

5.4 Final

6. STUDENT RESPONSIBILITIES

- 6.1 Under AWC Policy, students are expected to attend every session of class in which they are enrolled.
- 6.2 If a student is unable to attend the course or must drop the course for any reason, it will be the responsibility of the student to withdraw from the course. Students who are not attending as of the 45th day of the course may be withdrawn by the instructor. If the student does not withdraw from the course and fails to complete the requirements of the course, the student will receive a failing grade.
- 6.3 Americans with Disabilities Act Accommodations: Arizona Western College provides academic accommodations to students with disabilities through AccessABILITY Resource Services (ARS). ARS provides reasonable and appropriate accommodations to students who have documented disabilities. It is the responsibility of the student to make the ARS Coordinator aware of the need for accommodations in the classroom prior to the beginning of the semester. Students should follow up with their instructors once the semester begins. To make an appointment call the ARS front desk at (928) 344-7674 or ARS Coordinator at (928) 344-7629, in the College Community Center (3C) building, next to Advising.
- 6.4 Academic Integrity: Any student participating in acts of academic dishonesty—including, but not limited to, copying the work of other students, using unauthorized “crib notes”, plagiarism, stealing tests, or forging an instructor’s signature—will be subject to the procedures and consequences outlined in AWC’s Student Code of Conduct.
- 6.5 Texts and Notebooks: Students are required to obtain the class materials for the course.
- 6.6 Arizona Western College students are expected to attend every class session in which they are enrolled. To comply with Federal Financial Aid regulations (34 CFR 668.21), Arizona Western College (AWC) has established an Attendance Verification process for “No Show” reporting during the first 10 days of each semester.
Students who have enrolled but have never attended class may be issued a “No Show” (NS) grade by the professor or instructor and receive a final grade of “NS” on their official academic record. An NS grade may result in a student losing their federal financial aid.
For online classes, *student attendance in an online class is defined as the following* (FSA Handbook, 2012, 5-90):
- Submitting an academic assignment
 - Taking an exam, an interactive tutorial or computer-assisted instruction
 - Attending a study group that is assigned by the school
 - Participating in an online discussion about academic matters
 - Initiating contact with a faculty member to ask a question about the academic subject studied in the course