



## **KAWC Education Solutions Reporter (Grant-funded)**

*Are you passionate about education and reporting? Join us as an Education Solutions Reporter, where you'll have the opportunity to engage with local communities and produce thought-provoking content about education. Whether you're interviewing teachers, parents, or students, your work will reach audiences through radio broadcasts, podcasts, and social media. We're looking for someone who's ready to connect with the heart of the community!*

### **Salary:**

\$41,322 – 43,801 per year, depending on experience.

### **Summary of Function:**

Grant Funded. The Education Solutions Reporter at KAWC, Colorado River Public Media, produces news stories on K-12 and higher education in La Paz and Yuma counties. Responsibilities include developing stories and covering breaking news by cultivating sources to provide insightful content focused on regional and statewide education trends. This role involves creating enterprise and oversight projects that explain and enlighten audiences on topics such as budgets, curriculum, and civic processes.

### **Typical Duties:**

- Serves students by modeling the behavior and function of a professional public media journalist. Interact with student journalists and interns working in the KAWC studios.
- Using independent judgment, the Education Solutions Reporter will produce in-depth news and public affairs content focused on education. conduct field interviews, and travel to the site of news events. Writes stories, edits digital audio recordings, and voices news stories. Stories will be produced for radio broadcasts, inclusion in podcasts, and digital distribution. The grant requires tracking and sets a goal of ten stories per month. The main function of the position.
- Provide thoughtful, clear, engaging analysis of complex issues. Balance weekly stories, enterprise stories that demonstrate regional education trends, and longer-term engagement projects on subjects of particular interest to our audiences.
- Plan and execute engagement opportunities with our key audiences through social media, participation in community events, creating and appearing in video panels, and more. Connect with parents, taxpayers, educators, and students when appropriate.
- Supports station fundraising and outreach activities.
- Support participates in strategic planning initiatives perform other duties assigned.

### **Required Qualifications:**

- Bachelor's Degree plus 2 years of experience producing radio, television, print news content, or equivalent experience.
- Demonstrated experience in radio or television production.
- Bilingual (English/Spanish) preferred but not required; language proficiency must be demonstrated on application materials.
- An equivalent combination of education and/or experience from which comparable knowledge, skills, and abilities have been achieved may be considered.

### **Additional Eligibility Requirements:**

- Arizona Driver's License or Equivalent

### **Classification:**

- Exempt

**Position Type & Work Schedule:**

- Full-time, 12-month position
- 40 hours per week
- 5-day work week
- Work flexible schedule to meet the program, department, and/or institutional needs, including Fridays, nights, and/or weekends

**Knowledge, Skills, and Abilities:**

- Knowledge of and ability to interpret, apply, and follow college policies and procedures
- Knowledge of or ability to maintain organizational structure, workflow, and operating procedures
- Skill in current technologies and word processing, database, presentation, and spreadsheet software, specifically Microsoft Office applications, Windows, college system platforms, software, and applications especially those specific to the department operations
- Skill and ability to be self-directed and to manage one's own time
- Ability to complete all departmental and/or institutional mandatory training or development
- Ability to meet new people, develop professional relationships, and maintain contacts
- Ability to organize, prioritize, and follow multiple projects and tasks through to completion, with close attention to detail
- Ability to work independently and contribute to a collaborative team environment
- Ability to provide assistance in a professional and supportive manner
- Ability to communicate effectively, verbally, in writing, and in a public setting, and to relate to others in a professional manner
- Ability to be flexible and supportive, positively and proactively assimilate change in rapid growth environment
- Ability to maintain confidentiality of protected information and follow FERPA guidelines
- Ability to adapt to a dynamic workload and demands
- Ability to operate relevant equipment required to complete assigned responsibilities for the position
- Ability to adapt and maintain professional composure in emergent situations
- Ability to demonstrate integrity, professionalism, and civility in all job-related actions
- Ability to analyze problems, identify solutions, and take appropriate actions to resolve problems using independent judgment and decision-making processes
- Ability to establish and maintain positive, effective, and collaborative relationships with individuals at all levels of the organization, students, and the public

**Work Environment:**

- Inside office environment with normal noise and lighting levels
- Work is performed in an open office environment with staff, students, community contact, and interruptions
- Working environment may include various locations across the service district, with varying noise levels, indoor and/or outdoor locations as needed to support program, department, or institutional needs
- Must be able to perform duties in a variety of weather conditions

**Physical Demands:**

- Prolonged periods sitting at a desk and working on a computer
- Prolonged periods of standing and/or walking
- May lift, carry, push, and/or pull, at times a minimum of 10 pounds
- Occasionally stoop, bend, kneel, crouch, reach, and/or twist
- Safely and appropriately operate golf carts or district vehicles

**Travel:**

- Required to travel to other locations using various modes of private, commercial, or fleet transportation, and as needed to support program, department and institutional needs

**Note:**

- Primary location is on Yuma Campus

- Benefits Eligible
  - Grant Funded (The Arizona Community Collaborative) - contingent upon continued funding
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**APPLICATION PROCEDURE:**

The following materials must be uploaded at the time of application. Any materials submitted via e-mail, fax, or mail will not be accepted. Applications missing any of the below requirements will be considered incomplete and will not be reviewed.

1. Completed Application
2. Resume or Curriculum Vitae (no more than 3 pages)
3. Cover Letter
4. Unofficial College/University Transcripts

**ADDITIONAL DETAILS:**

- The statements in this posting describe the general nature, level, and type of work performed by the individual(s) assigned to this classification and are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified.
  - The institution and its designated representatives reserve the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice
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**ADDRESS INQUIRIES TO:**

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Human Resources

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