


# PROCEDURE MANUAL

 <b>ARIZONA WESTERN COLLEGE</b>		<b>PROCEDURE 285.2</b>	
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		<b>Last Revision Date:</b>	01-03-2022; 02-29-2012
		<b>Effective Date:</b>	10-11-2005
<b>Section:</b> Administration		<b>Subject:</b>	Pets on College Property
			01-03-2022

## PURPOSE

To regulate the presence of pets on district wide College property.

## PROCEDURE

### 1. Definition

A pet is any animal kept for amusement or companionship. Seeing-eye and Helper Animals are not considered pets.

2. No pets are permitted inside district wide buildings at any time, with the exception of Seeing-eye and Helper Animals.
3. No pets are to be housed on the campus at any time; however, exceptions may be made for employees required to live on campus with the President's approval.
4. Any pet on College property must be restrained by a leash (no longer than 6 feet in length) or secured in a vehicle, cage or appropriate enclosure. Pets may be unleashed at authorized functions with the approval of Risk Management.
5. Anyone who has custody of a pet on College property is required to pick up and properly dispose of the pet's waste. Individuals utilizing Seeing-eye and Helper Animals are exempt from this requirement.
6. Any city ordinance, county regulation or state statute dealing with animal safety will be enforced.