

Arizona Western College UAS Request Form

Requestor Information

Name of Requestor: _____
Department: _____ Supervisor: _____
Email: _____ Phone: _____

Date _____
Relationship to AWC
Faculty Student
Event Employee
Vendor Other

UAS and Pilot Information

Name of Operator: _____
Company (if other than AWC): _____
Address: _____
Email: _____ Phone: _____

FAA UAS Certificate Registration Certificate Holder: _____
Certificate No.: _____ Issued: _____ Expires: _____
Pilot name: _____ Pilot License # _____
Pilot name: _____ Pilot License # _____
Owner of UAS & attachments: _____
Model of UAS: _____ UAS serial number: _____

Purpose of UAS Request

Describe the operation: _____

Will images be used/posted on the internet, social media or used in any marketing campaign? Y or N please explain

AWC reserves the right to request the deletion, and proof thereof, of any video or photograph of any AWC staff, student, and/or visitor at any time. In addition, AWC may request copies of any video or photographs taken of any space of AWC for up to two weeks after an approved UAS session at AWC.

Will the UAS capture recognizable images of people, buildings or signs? Y or N

If yes, how will this personal information be protected? Will the faces that are recognizable be blurred or will the individual(s) sign a photo/video release or other please explain _____

Will still photos or video be taken during flight: Y_____ or N_____ Equipped with Geo-fencing Y_____ or No_____

Model of Camera _____ Combined weight of UAS and attached equipment _____
Flight Date: _____ Start Time: _____ : _____ End Time _____ : _____ location _____
Flight Date: _____ Start Time: _____ : _____ End Time _____ : _____ location _____
Flight Date: _____ Start Time: _____ : _____ End Time _____ : _____ location _____

Flight altitude and maximum speed: _____

Please submit a campus map from Know Before You Fly US Air Space Map to show the perimeter boundary of the operation. MCAS Air Traffic Control notification is required in advance of the operation and again the day of before starting and when ending the operation.

COA/Waivers

Operating under a COA/333 Y____ or No____ If yes, please attach a Certificate of Waiver or authorization and relevant documentation and safety plan for this request. The small UAS rule (14 CFR part 107) includes the option to apply for a certificate of waiver, which allows a small UAS operation to deviate from certain operating rules if the FAA finds that the proposed operation can be performed safely under the terms of a waiver. The following regulations are subject to waiver

- Operation from a moving vehicle or aircraft. However, no waiver of this provision will be issued to allow the carriage of property of another by aircraft for compensation or hire
- Daylight operation
- Visual line of sight aircraft operation. However, no waiver of this provision will be issued to allow the carriage of property of another by aircraft for compensation or hire
- Visual observer
- Operation of multiple small unmanned aircraft systems
- Yielding the right of way
- Operation over people
- Operation in certain airspace
- Operating limitations for small unmanned aircraft

Safety agreement

I agree that I have read and will adhere to the following safety and privacy practices throughout the duration of the above-mentioned UAS operation at Arizona Western College. I acknowledge that I am of majority age and legally competent to sign this agreement. Please initial each safety practice below and sign on the signature line.

_____ I will secure all necessary approvals prior to conducting UAS operations and will abide by all the applicable policies and procedures.

_____ UAS shall not exceed an altitude of 50 feet above ground level or the maximum altitude authorized by MCAS air traffic control.

_____ The UAS must always be within the operator's line of sight and not fly over people or buildings.

_____ UAS shall not exceed 20 miles per hour or interfere with any manned aircraft.

_____ Operators shall reasonably attempt to notify people in the area about the operation.

_____ Operators shall not control the UAS from a moving vehicle.

_____ Operators shall only operate during daylight hours unless the operator has received FAA authorization to operate at night and obtained Risk Management approval.

_____ Operations shall not occur if the FAA issues any Temporary Flight Restrictions for the airspace over College or other location of operations.

_____ Operators using a UAS at Arizona Western College but not for College business purposes shall agree to the insurance and indemnity clause.

_____ In case of an incident causing serious injury or harm to personnel and or damage to property, other than the UAS itself, I will report to Risk Management within 24 hours and the FAA within 10 days.

Operator's Signature

Date

Printed Name

Qualified Professor or Division Chair Signature

Date

Printed Name

All requirements for UAS operations have been met and the operation approved when signed by Risk Management

Director of Risk Management Signature

Date

Printed Name