One of the best ways to be successful is to create a list of tasks that contribute to an end goal. This timeline has been created with a list of activities that will help you throughout the process of your academic and professional goals.

AWC Timeline For Student Success

Arizona Western College

1st Semester
Becoming a Matador

GOAL: Set up student account and become familiar with AWC

- [ ] Visit: **azwestern.edu/enrollment/admissions** and complete your first steps in becoming a Matador
- [ ] Become familiar with student resources
- [ ] Review important deadlines for add/drop week and withdrawal submissions
- [ ] Enroll in ORI 101 or ORI 197, Success Strategies course to learn college skills such as improved study skills, critical thinking skills, and general life skills **OR**
- [ ] Enroll in AWC 104 (2CR) Career Exploration for an in depth, intentional focused major and career exploration experience

GOAL: Choose a major and identify potential majors/careers

- [ ] Visit the Career and Advisement Services website to learn about workshops, events, services and resources available to students.
- [ ] Complete student profile in Jobs for Matadors: **azwestern.edu/student-supprt/career-services**
- [ ] Schedule an appointment with a Career and Academic Advisor to identify possible majors and careers and create your 2 year plan in Self-Service

GOAL: Build skills and experiences that will help you succeed

- [ ] Attend AWC Majors Event
- [ ] Join and participate in extra-curricular activities/join a student organization related to your career interest area: **azwestern.edu/student-life/student-activities**

2nd Semester

GOAL: Review program requirements

- [ ] Meet with a Career and Academic Advisor to review your 2 year plan
- [ ] Take advantage of priority registration: **azwestern.edu/enrollment/register**
- [ ] Complete FAFSA for upcoming Year: **studentaid.gov/**
- [ ] Continue to use available student resources e.g tutoring

GOAL: Begin to grow your professional network

- [ ] Get to know your professors and fellow students
- [ ] Conduct information interviews with those who are working in your field of interest
- [ ] Attend a Transfer & Career Event

GOAL: Enhance your career readiness skills

- [ ] Review Jobs for Matadors profile and update information
- [ ] Actively participate in extra curricular activities, such as a student club or professional organizations related to your career interest area

3rd Semester

GOAL: Review application deadlines and transfer admissions requirements

- [ ] Meet with a Career and Academic Advisor to review your progress in Self-Service
- [ ] Take advantage of priority registration: **azwestern.edu/enrollment/register**
- [ ] Review deadlines for graduation at: **azwestern.edu/graduation-and-beyond**
- [ ] See a Transfer Specialist to learn about the university admission process and requirements: **azwestern.edu/student-support/transfer-services**

GOAL: Continue to grow your professional network

- [ ] Attend a Transfer & Career Event
- [ ] Connect with professors or previous supervisors to ask for letters of recommendation
- [ ] Participate in local networking events e.g. Good Morning Yuma Breakfast

GOAL: Prepare to apply for employment opportunities

- [ ] Start searching for and applying to part-time employment and internship opportunities
- [ ] Schedule a mock interview with a Career Specialist
- [ ] Attend workshops and webinars presented by Career Services

4th Semester
& Beyond

GOAL: Complete program requirements and prepare for next steps

- [ ] Meet with a Career and Academic Advisor to review your progress in Self-Service, if applicable, apply for graduation
- [ ] Complete FAFSA for upcoming year
- [ ] Submit all required materials to transferring university

GOAL: Continue to prepare and apply for employment opportunities

- [ ] Update your resume and cover letter, add new experiences and skills you have gained
- [ ] Search for opportunities that interest you, and tailor your application materials to the jobs you are applying for

GOAL: Prepare to transition into the workforce and/or to a university

- [ ] Enroll in AWC 202: Job Readiness in the Digital Age course
- [ ] Keep in contact with mentors, your professional network, and contacts you have used as references